



## Accountant: Western Cape Farms

**Dole South Africa**, one of the country's leading fruit exporters, recruits for an **Accountant: Western Cape Farms** that is to add to the Company's human resources talent pool. This vacancy offers a challenging role to a dynamic individual, who is motivated by a fast-paced, high performance environment.

Reporting to the **Finance Manager: Western Cape** you will be based on the Farm in the Wellington area.

### **Minimum knowledge & experience required to perform this job competently:**

#### **Education & Experience:**

Formal tertiary accounting qualifications with at least 3-5 years' accounting work experience – preferably in the fruit and/or primary agricultural industry.

#### **Key Performance Areas (KPA's):**

KPA's will include (but are not limited to) the following essential responsibilities:

**Accounts Payable** • Accurate processing of Packing & Admin Vendor Invoices • Accurate processing of Weekly Payment Batches • Accurate and Timely Vendor Recons (Packing Vendors) • Oversight and review of Accounts Payable Invoices captured by Finance Clerk

**Bank and Cashbook** • Accurate processing of Weekly Payment Batches • Accurate and Timely Bank Recons

**Fixed Asset Management** • Accurate processing of Fixed Asset Acquisitions • Updating and Review of Asset Registers • Accurate calculation of Asset Depreciation

**Inventory Management** • Accurate processing of Inventory Invoices • Periodic Inventory Counts/Adjustments

**Employee/Staff Management** • Complete accurate Bonus/Leave Provisions • Accurate processing of Wage Payments • Accurate and timely staff general recons • Accurate and timely wage expense accounts • Process Weekly Wage journals

**Month End Close** • Processing of accounting entries for Month End Close • Complete accurate GL Recons • Review accounting entries posted by Finance Clerk

**Statutory Submissions** • Complete submission of VAT 201 • Complete submission of EMP201 • Complete monthly income tax and deferred tax calculations/workings • Complete Submission of IRP501

**Intercompany** • Ensure accurate intercompany accounts with agreed balances on periodic basis • Accurate processing of all Fruit and Related Journals from Dole SA

**Filing and Other Ad Hoc Tasks** • Assist Farms and Projects Team with Filing and other Ad Hoc Tasks

#### **Attributes / Requirements:**

Attention to detail when reporting • Good computer software skills (MS Office and Accpac preferable) • Good communication & interaction skills with people on all levels in the organization • Ability to adhere to strict deadlines deadline driven • Disciplined • Creative & entrepreneurial.

Submit your application and expected remuneration via email to: [hr.sa@dole.com](mailto:hr.sa@dole.com) or online at

<https://www.dolesa.co.za/working-here/>. **Closing date for applications: 25 March 2024.**

The appointment will be made in line with our Employment Equity Policy. Should you not hear from us within two weeks of the closing date, kindly regard your application as unsuccessful.