

FINANCE CLERK – REKOPANE ESTATES

Dole South Africa, one of the country's leading fruit exporters, recruits for a Finance Clerk to add to the Company's human resources talent pool. This vacancy offers a career opportunity to an individual, who is driven by attention to detail in processing and is motivated by deadlines.

Reporting to the Assistant Finance Manager (Northern Cape Farms) you will be based at Rekopane Estates Farm in Naftali, Dysonklip Upington, Northern Cape and will be responsible for supporting the farming operations.

Minimum knowledge & experience required to perform this job competently:

Education & Experience:

Matric and at least 2-3 years accounting work experience is required, ideally in an Agriculture/FMCG environment. A tertiary qualification will be an added advantage.

Key Performance Areas (KPA's):

KPA's will include (but are not limited to) the following essential responsibilities:

- **Accounts Payable:** Management of full cycle from receipt to payment.
- **Reconciliation:** Monthly vendor statement reconciliations.
- **Accounts Receivable:** Accurate processing and tracking
- **Cashflow Management:** Accurate forecasting for vendor payments.
- **Financial Administration:** Petty Cash management, journal entries and ad-hoc tasks.

Attributes / Requirements:

LEADERSHIP, ACCOUNTABILITY, TEAMWORK • Knowledge of the KPA's mentioned • Attention to detail when processing • Good computer software skills (MS Office) • Good communication & interaction skills with people on all levels in the organization • Ability to adhere to strict deadlines • Problem Solving skills • Critical Thinking & Analysis • Disciplined • Creative & entrepreneurial.

Submit your application and expected remuneration via email to: hr.sa@dole.com

Closing date for applications: **Tuesday, 22 May 2026 at 12:00**

The appointment will be made in line with our Employment Equity Policy. Should you not hear from us within two weeks of the closing date, kindly regard your application as unsuccessful.

